

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

AGENDA REGULAR MEETING April 15, 2026

1. Meeting called to Order
2. Open Public Meetings Act Statement
3. Roll Call
4. Chairman's Remarks
5. Approval of Minutes
 - a. Regular Meeting – March 18, 2026
6. Public Comments (any subject)
7. Consideration for approval of list of Resolutions attached dated April 15, 2026
8. Report of Committees:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Insurance Committee
 - d. Operating Committee
 - e. Buildings and Grounds Committee
9. Report of Treasurer
10. Report of General Counsel
11. Report of Consulting Engineer
12. Report of Executive Director
13. Report of Authority Engineer
14. Report of Superintendent
15. Old Business
16. New Business
17. Public Comments (on subjects 4 through 16)
18. Adjournment

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

REGULAR MEETING

April 15, 2026

RESOLUTIONS

- 32-2026 Approval of Payment of Vouchers, Payroll, Tax Deposits and Pensions and Benefits
- 33-2026 Accept 2025 Audit
- 34-2026 Audit Corrective Action Plan
- 35-2026 Authorization to Approve Smith Place Sewer Extension Modification Application for 694 Birchwood Drive, Wyckoff, New Jersey
- 36-2026 Authorization to Amend the Services and Costs for the Parking Lot Expansion and Site Beautification Project (Project 1178)
- 37-2026 Authorization to Engage the Services of Chavond-Barry Engineering Corp for NIRO Incinerator Rehabilitation (Project 1185)

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 32-2026

Date: April 15, 2026

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

WHEREAS, the Northwest Bergen County Utilities Authority has received vouchers in claim for payment of materials supplied and/or rendered; and

WHEREAS, the said vouchers have been reviewed and the amount indicated on each voucher has been determined to be due and owing; and

WHEREAS, the Northwest Bergen County Utilities Authority has made payroll transfers, payroll tax deposits and Pensions & Benefits transfers for the month of March 2026 and Health Benefits and Dental Benefits transfers for April 2026; and

WHEREAS, the Commissioners of the Authority have reviewed the vouchers, payroll transfers, payroll tax deposits, Pensions and Benefits, and Health and Dental Benefits transfers listed on the attached reports and have found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, that all vouchers, payroll transfers, payroll tax deposits, Pensions & Benefits and Health and Dental Benefits transfers listed and reports attached hereto, dated April 15, 2026.

ACCOUNT: Payroll Account
Net Payroll: \$188,379.70

ACCOUNT: Tax Deposit Account
Total: \$86,395.73

ACCOUNT: Health Benefits Contribution Employer
Total Transfer: \$205,716.10

ACCOUNT: Health Benefits Contribution Employee
Total: \$8,041.78

ACCOUNT: Dental Benefits
Total Transfer: \$3,922.98

ACCOUNT: PERS and Contributory Insurance
Total Transfer: \$

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 32-2026

Date: April 15, 2026

**APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND
PENSIONS & BENEFITS TRANSFERS**

ACCOUNT: Operating Account
Total: \$518,670.43

ACCOUNT: General Improvement Account
Total: \$269,737.27

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 32-2026

Date: April 15, 2026

APPROVAL OF VOUCHERS, PAYROLL TRANSFERS, PAYROLL TAX DEPOSITS AND PENSIONS & BENEFITS TRANSFERS

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelاهر	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority April 15, 2026.

JOHN J. DANUBIO.
INTERIM BOARD SECRETARY
DATE: April 15, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 33-2026

Date: April 15, 2025

ACCEPT AUDIT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2025 has been completed and filed with the Governing Body and the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Northwest Bergen County Utilities Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2025, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 33-2026

Date: April 15, 2026

ACCEPT AUDIT

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelاهر	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority April 15, 2026.

JOHN J. DANUBIO
INTERIM BOARD SECRETARY
DATE: April 15, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 33-2026

Date: April 15, 2026

ACCEPT AUDIT

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD**

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Northwest Bergen County Utilities Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Northwest Bergen County Utilities Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2025 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

(Print)

(Signature)

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Sworn to and subscribed before me

this _____ day of _____, 2026

Notary Public of New Jersey

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 34-2026

Date: April 15, 2026

2025 AUDIT CORRECTIVE ACTION PLAN CERTIFICATION

WHEREAS, by Resolution the Commissioners of the Northwest Bergen County Utilities Authority have certified that they have received the 2025 annual audit and have personally reviewed the audit, and have specifically reviewed the sections of the annual audit report entitled “General Comments” and “Recommendations” in accordance with N.J.S.A. 40A: 5A-17; and

WHEREAS, the Audit includes Comments and Recommendations requiring action by the Authority; and

WHEREAS, N.J.A.C. 5:31-7.6(i) requires a “corrective action plan, in the form of a resolution, to be adopted by the members of the governing body with respect to Comments and Recommendations made in the audit, shall be filed forthwith the Division within 45 days of receipt of the annual audit”; and

WHEREAS, a corrective action plan addressing these Comments and Recommendations has been prepared by the Authority; and

WHEREAS, the Commissioners of the Authority have reviewed this 2025 Corrective Action Plan (attached hereto).

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Northwest Bergen County Utilities Authority the following:

1. The Commissioners hereby approve and adopt the 2025 Corrective Action Plan.
2. The Secretary of the Authority is hereby directed to promptly submit to the Director of the Division of Local Government Services this Corrective Action Plan, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call of all Commissioners of the Authority eligible to vote at the meeting held on April 15, 2026.

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

NO. 34-2026

Date: April 15, 2026

2025 AUDIT CORRECTIVE ACTION PLAN CERTIFICATION

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaheer	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority April 15, 2026.

JOHN J. DANUBIO.

INTERIM BOARD SECRETARY

DATE: April 15, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2026

Date: April 15, 2026

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE SMITH PLACE SEWER EXTENSION MODIFICATION
APPLICATION FOR 694 BIRCHWOOD DRIVE, WYCKOFF, NEW JERSEY**

WHEREAS, the Northwest Bergen County Utilities Authority (the “NBCUA”) has previously determined the need for and facilitated the construction of sanitary sewer lines within the Township of Wyckoff (the “Township”); and

WHEREAS, the NBCUA has previously resolved to construct sanitary sewer lines to assist in the collection and disposal of sanitary and other waste waters arising within the boundaries of the Township of Wyckoff; and

WHEREAS, the NBCUA has received a Sewer Extension Modification Application from the Township of Wyckoff regarding 694 Birchwood Drive, Block 436 Lot 21, Wyckoff, New Jersey for a proposed single family residence with two (2) bedrooms, together with site improvements to be located 694 Birchwood Drive and Smith Place, who is desirous of collaborating with the Township of Wyckoff for the extension and modification to an existing Township of Wyckoff sanitary sewer located at Frederick Court. The proposed extension/modification is designed to provide sanitary sewer service to the proposed single-family residence. The proposed connection will involve constructing approximately 396 linear feet of 8-inch PVC sewer pipe; two (2) manholes and appurtenances. The application for this extension/modification projects an average daily flow of 225 gallons per day (GPD). Based on this projection, one (1) residential equivalent dwelling units (“EDU”) will become tributary to the Authority from the Township of Wyckoff, (“Project”); and

WHEREAS, the NBCUA Technical Advisor, Samuel N. Brewer submitted a memorandum on March 30, 2026, to the Executive Director and NBCUA’s General Counsel indicating that the Authority currently has sufficient capacity to accept the additional flow from this Project and recommended the approval of the Sewer Connection Application by the Authority;

NOW THEREFORE BE IT RESOLVED, that the NBCUA Chairman, Executive Director and the NBCUA’s General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer extension/modification connection to service 694 Birchwood Drive with the Township of Wyckoff and to report back to the NBCUA Commissioners on the status of same; and the NBCUA shall be responsible for ensuring the intended construction of sanitary sewer lines shall comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2026

Date: April 15, 2026

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE SMITH PLACE SEWER EXTENSION MODIFICATION
APPLICATION FOR 694 BIRCHWOOD DRIVE, WYCKOFF, NEW JERSEY**

Jersey.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority as follows:

1. The Authority hereby authorizes the approval of the Sewer Connection Application submitted by the Township of Wyckoff, subject to the following Authority requirements.
2. Construction in conformance with all applicable requirements of the Township of Wyckoff, where applicable.
3. Inspection and approval of the installation of sewers and appurtenances by the Township of Wyckoff, where applicable.
4. Observation and approval by the Authority of infiltration/exfiltration testing, with the Authority to receive two (2) days advanced notice prior to the testing of all newly constructed sewers.
5. Reimbursement to the Authority by the applicant for all engineering expenses incurred by the Authority for inspection and final testing of the sewers and appurtenances.
6. Payment to the Authority by the applicant for all Authority application fees, legal fees, and other application, administrative, technical, and other review expenses relating to the project.
7. Any manhole constructed or modified by reason of this project must be fitted with sewer guards.
8. Water conserving plumbing fixtures shall be installed in the building serviced by this connection.
9. Notification of the Authority when sanitary sewer construction commences.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2026

Date: April 15, 2026

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE SMITH PLACE SEWER EXTENSION MODIFICATION
APPLICATION FOR 694 BIRCHWOOD DRIVE, WYCKOFF, NEW JERSEY**

10. Submission to the Authority for its approval, NJDEP form WQM-005, "Certification for Approval by Local Agency," when the construction of this connection is completed.
11. The Chairman, or his designee, be and hereby is authorized to execute any such documents in connection the Sewer Connection Application.
12. The Northwest Bergen County Utilities Authority shall be responsible for ensuring that all the construction of sanitary sewer lines comply with all laws of the State of New Jersey Local Public Contracts Law, N.J.S.A 40A:11-1 et. seq., and all other provisions of the revised statutes of the State of New Jersey.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Northwest Bergen County Utilities Authority upon a roll call vote of all Commissioners of the Authority eligible to vote at a regular meeting held on April 15, 2026.

FRANK KELAHER, CHAIRMAN

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 35-2026

Date: April 15, 2026

**RESOLUTION AUTHORIZING
THE NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
TO APPROVE SMITH PLACE SEWER EXTENSION MODIFICATION
APPLICATION FOR 694 BIRCHWOOD DRIVE, WYCKOFF, NEW JERSEY**

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaheer	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority April 15, 2026.

JOHN J. DANUBIO
INTERIM BOARD SECRETARY
DATE: April 15, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 36-2026

Date: April 15, 2026

AUTHORIZATION TO AMEND THE SERVICES AND COST FOR THE PARKING LOT EXPANSION AND SITE BEAUTIFICATION PROJECT. (Project #1178)

WHEREAS, the Northwest Bergen County Utilities (the “Authority”) is in need of a title search and survey of its property located at 30 Wyckoff Avenue, Waldwick New Jersey (hereafter referred to as the “Property”); and

WHEREAS, the Authority requires the services of an engineer to undertake and complete necessary and essential professional services to conduct a survey of the entirety of the Property; and

WHEREAS, by Resolution No. 06-2026, the Northwest Bergen County Utilities Authority (the “Authority”) identified several firms including Neglia Group as qualified to perform engineering services required by the Authority pursuant to a Request for Qualifications for such position; and

WHEREAS, Neglia Engineering was retained through Resolution 57-2025, to provide engineering service for a parking lot expansion and beautification project, not to exceed a cost of \$89,000.00 (Project 1178); and

WHEREAS, Neglia Group has developed a proposal (dated February 18, 2026) to perform these services and other ancillary services at hourly rates, and at a cost not to exceed \$9,950.00; and

WHEREAS, the survey and title search will be included in the existing contract for the beautification project, establishing a total cost not to exceed \$98,850.00.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. Authorize an additional cost not to exceed \$9,950.00 to Neglia Group for the purposes of conducting services provided in their proposal dated February 18, 2026 to be included with Project #1178.
2. The Executive Director of the Authority or his designee is authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by this resolution.
3. The Secretary is directed to cause notice to be published as required by law; and
4. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 36-2026

Date: April 15, 2026

**AUTHORIZATION TO AMEND THE SERVICES AND COST FOR THE PARKING
LOT EXPANSION AND SITE BEAUTIFICATION PROJECT. (Project #1178)**

on file in the office of the Executive Director and available for public inspection.

5. The formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to the provisions of N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 36-2026

Date: April 15, 2026

AUTHORIZATION TO AMEND THE SERVICES AND COST FOR THE PARKING LOT EXPANSION AND SITE BEAUTIFICATION PROJECT. (Project #1178)

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelaheer	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority April 15, 2026.

JOHN J. DANUBIO

INTERIM BOARD SECRETARY

DATE: April 15, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

DESCRIPTION: Engineering for the Parking Lot Expansion and Site Beautification (Project 1178)

VENDOR: Neglia Group

AMOUNT: \$98,850.00

ACCOUNT NO.: 06-215-00-000-6610

Date: April 15, 2026

Robert Laux, Certifying Finance Officer

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 37-2026

Date: April 15, 2026

RESOLUTION TO ENGAGE THE SERVICES OF CHAVOND-BARRY ENGINEERING CORP. FOR NIRO INCINERATOR REHABILITATION (Project #1185)

WHEREAS, the Northwest Bergen County Utilities Authority (Authority) requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the design services for NIRO Incinerator Rehabilitation, Project #1185 (Project); and

WHEREAS, the Authority hired Chavond-Barry Engineering Corp. to serve as the Consulting Engineer to the Authority for the fiscal year 2026 in accordance with the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) as well as federal procurement rules and regulations; and

WHEREAS, Chavond-Barry Engineering Corp., the Authority's current Consulting Engineer for incineration, has submitted a proposal, dated March 27, 2026, to perform these services and other ancillary services at a cost not to exceed \$297,500.00; and

WHEREAS, it is in the Authority's best interests for Chavond-Barry Engineering Corp. to provide these services, in accordance with the proposal; and

WHEREAS, the Authority's Certifying Finance Officer has certified that funds are available for the retention of Chavond-Barry Engineering Corp. for these professional services; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Northwest Bergen County Utilities Authority, as follows:

1. The Authority does hereby accept the proposal from Chavond-Barry Engineering Corp. in the not-to-exceed amount of \$297,000.00 for Engineering services in connection with design services for IDI incinerator repairs, Project #1185.
2. The Executive Director of the Authority is authorized to execute an Agreement with Chavond-Barry Engineering Corp. to provide Engineering and Professional Services required for Project #1185.
3. The Executive Director, Assistant Executive Director, and Authority Engineer of the Authority are authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the attached Agreement.
4. The Secretary is directed to cause notice to be published as required by law; and
5. Upon execution, a fully executed and confirmed copy of the Agreement shall be placed on file in the office of the Executive Director and available for public inspection.

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION
No. 37-2026
Date: April 15, 2026

RESOLUTION TO ENGAGE THE SERVICES OF CHAVOND-BARRY ENGINEERING
CORP. FOR NIRO INCINERATOR REHABILITATION (Project #1185)

BE IT FURTHER RESOLVED that the formal action(s) of the Commissioners of the Northwest Bergen County Utilities Authority embodied herein are expressly contingent upon and subject to N.J.S.A. 40:14B-14(b).

FRANK KELAHER, CHAIRMAN

RECORDED VOTE:

	Bonagura	Biale	Jordan	Lo Iacono	Tombalakian	Kelاهر	
Offered							
Seconded							
Aye							
Nay							
Absent							
Abstain							
Recuse							

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority April 15, 2026.

JOHN J. DANUBIO.
INTERIM BOARD SECRETARY
DATE: April 15, 2026

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify to the Board of Commissioners of the Northwest Bergen County Utilities Authority that sufficient funds are available for payment of the following:

DESCRIPTION: Engineering for the Design Services for NIRO Incinerator Rehabilitation Project #1185

VENDOR: Chavond Barry Engineering Corporation

AMOUNT: \$297,500.00

ACCOUNT NO.: 06-215-00-000-6610

Date: April 15, 2026

Robert Laux, Certifying Finance Officer